

February 20, 2018

Summer Camp Counselor

Contact: Susan Bayer, Youth Programs Director

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General Description

Provide a safe, healthy, and fun environment for campers in the GF4 Summer Camp Program by engaging children in age, ability, and camp themed appropriate activities while properly executing Camp and Youth Programs Procedures

Duties and Responsibilities

- Provide leadership and guidance of a huddle group of up to approximately 15 kids while appropriately engaging them in activities designed by the Head Camp Counselor, other Camp Counselors, and/or the Youth Programs Director.
- Organize and lead a variety of activities each week, including crafts, nature, songs, games, swimming, indoor group games, etc.
- Make adjustments to planned activities when necessary due to weather, space constraints, interest of children, etc.
- Observe camper behavior, assess its appropriateness, enforce appropriate safety regulations, and apply appropriate behavior management techniques as needed.
- Ensure that the camp areas are kept clean, organized, and free of trash.
- Maintain necessary communication with Youth Programs Director and/or Head Counselor about needs, concerns and updates regarding campers, parents and activities.
- Help the campers with daily self-maintenance tasks such as eating lunch together, changing clothes, and being sure all personal belongings get home each day.
- Assist in maintaining accurate program records including incident reports and daily attendance reports.
- Know and understand all emergency procedures associated with Granite Falls Swim and Athletic Club's Youth Programs department.
- Know, enforce, and follow all safety guidelines associated with the camp and all program areas. This includes but is not limited to being responsible for your campers' safety and their whereabouts at all times as well as use of wristband nametags, carpool tags, camper counts, walkies, etc.
- Help guide Junior Counselors have a deeper understanding of leadership and camp counseling skills.
- Attend in-service trainings, staff meetings, and special events.

Physical Requirements and Demands

Caring for children can be physically and emotionally demanding. The Camp Counselor may be lifting and carrying children and equipment, and may spend time sitting on the floor or in child-sized furniture. The Camp Counselor will be expected to perform daily cleaning of equipment and areas using disinfectants. The Camp Counselor may come in contact with children who are ill and/or contagious, and must take precautions to ensure the health and safety of all children, parents, staff and themselves. The Camp Counselor may come in contact with bodily fluids in the course of responding to accidents, and assisting children that are ill. The Camp

Education	High school completion or equivalent
Experience	Education classes and/or experience in camp, youth programs, recreation, working with children, or a related field.
Degrees, Licensure, and/or Certification	Upon hire, Adult and Child CPR/AED, First Aid required.
Knowledge, Skills, and Abilities	Knowledge of general child care and behavior, general day camp routines, games, songs, activities also preferred. Ability to lead, plan, organize, and implement program activities. Ability to work as a member of a team and accomplish tasks with little direct supervision. Strong organizational and communication skills.